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## Executive Committee Meeting-Minutes

9:30- 11:00, January 7, 2019-Innovation Room  
Barnstable County Complex-3195 Main Street Barnstable, MA 02630

In attendance: Erika Woods, Lori Miranda, Lynn Mulkeen, Kalliope Chute, Melanie Bach

Meeting called to order: 9:40

- 1) Approve Minutes- November 5, 2018 Executive Committee Meeting-
  - a) Motion for approval Kalliope, 2<sup>nd</sup>-Lynn. Approved 4-0-0 (Melanie arrived after vote)
- 2) Strategic Planning
  - a) February public event- At this time it does not appear that donations are being made to the CC Museum of Art for the event. The purpose of the donations is to offset the donations at the door, so people will not be hesitant to attend due to cost. We also want to make sure that this event is well advertised. The following task list was developed
    - i) Erika
      - (1) Contact MassHousing to inquire about using current grant funds to cover at least a portion of the room fee.
      - (2) Send event info to BC Human Services newsletter
      - (3) Look at registration list for previous trainings for key contacts to share event info
      - (4) Update info on CCHTF website and add info to BCDHE website
      - (5) CHNA & Behavioral Health Coalition meetings
    - ii) Kalliope
      - (1) Create Facebook Event
      - (2) Contact Sonja to put info on BC website
      - (3) Put together PSA-reach out to media contacts

- (4) AmeriCorps will bring flyer to FDs while making rounds for sharps
- iii) Lori
  - (1) Contact CC museum to discuss collection of donations at the door
  - (2) Share event info with Contact at CCH
- b) Direct services collaboration- Erika is working with Relief Home Services to train staff for hoarding intervention.
- c) CCHTF training group- this is on hold at this time.
- 3) Financial report- No expenditures since last meeting. Will be purchasing more BIT books for spring groups.
- 4) CCHTF- Presentation topics- Relief Home Health Services will be presenting at the February meeting. After that, we are open for suggestions for presenters.
- 5) Open Forum- **as time allows** (This will be an open discussion only to bring forward thoughts and ideas that may not pertain directly to the listed agenda items. NO actions will be taken except as allowed by law)
- 6) Adjourn: 10:25